

Programme Name: LUF

Risk & Issues

Last Reviewed: 11 Aug 2023

Risk refers to the combined likelihood the event will occur and the impact on the project if it does occur

ID	Date Raised	Risk or Issue Description	Risk or Issue Likelihood	Impact	Severity	Mitigation or Action Plan	Residual Risk	Risk or Issue Likelihood	Impact	Severity	Owner	Risk Review Date	Status	Date Closed	
LUF-RI-001	20/03/23	Discord amongst delivery partners	R	2	4	8	A clear delivery programme will structure the work and minimise the scope for misinterpretation of issues and deliverable. If there are ongoing issues mediation will be deployed by an independent third party.	In the eventuality that this fails the legal agreements between the Accountable Body and the delivery partners will govern the agreement of the final way forward	R	1	3	3	Penny Sharp / Pranali Parikh		Open
LUF-RI-002	20/03/23	Challenges to the management capacity of the programme delivery activities	R	4	4	16	The breadth of the partnership, comprising two authorities with associated other supporting third party organisations should enable these challenges to be managed.	Management capacity could become an issue at any point.	R	2	3	6	Penny Sharp / Pranali Parikh		Open
LUF-RI-003	20/03/23	Individual project failure	R	2	4	8	The programme management structure will enable the development of issues of this gravity to be identified and ameliorative actions put in place to mitigate impact as it develops.	This should enable projects to proceed however in the eventuality of terminal issues arising detailed liaison with DLUHC will be put in place as a means of mitigating impact.	R	1	3	3	Penny Sharp / Pranali Parikh		Open
LUF-RI-004	20/03/23	Cost over-runs due to inflation	R	5	4	20	The planned programme management approach and detailed monitoring of project delivery should provide a good opportunity to manage this risk.	In the eventuality that this situation nonetheless arises a detailed process of value engineering the project will be implemented.	R	4	3	12	Ingrid Hooley / Lee Byrne		Open
LUF-RI-005	20/03/23	Individual project sponsor failure	R	4	4	16	The detailed liaison by accountable officers with individual projects will enable delivery failure to be identified and mitigated.	The funding agreement provides the basis for ensuring appropriate accountabilities and scope to identify alternative suppliers or in extremis close down projects if there are ultimately no alternative options.	R	2	3	6	Ingrid Hooley / Lee Byrne		Open
LUF-RI-006	20/03/23	Failure to deliver contracted outputs	R	3	5	15	A well honed programme management and clear accountabilities provides scope for this issue to be identified early and managed effectively.	In the eventuality that the situation is significant and cannot be resolved there is scope for clawback in conjunction with the proposed funding agreement.	R	2	4	8	Ingrid Hooley / Lee Byrne		Open
LUF-RI-007	20/03/23	Failure to meet spending profile	R	4	5	20	The programme management function backed by the ultimate sanction of clawback within the funding agreements for the delivery of the individual aspects of each project provides the protection required for this risk to be managed effectively.	Close working with both S151 officers and finance teams will reduce this risk further.	R	2	3	6	Ingrid Hooley / Lee Byrne		Open
LUF-RI-008	20/03/23	Failure to secure release of land for new build. LPT do not support the development of facilities on the RMH site	R	3	5	15	Timely engagement with LPT and background briefing to Alicia Kerns our MP.	Through the integration of LPT as part of the delivery team this will reduce the risk.	R	2	3	6	Ingrid Hooley / Lee Byrne		Open
LUF-RI-009	04/08/23	Failure to obtain sufficient funds for each quarter from DLUHC due to stringent finance reporting	R	3	4	12	Work with RCC and MBC finance teams to plan and record finances accurately, but with sufficient contingency.	Clarity in reporting to identify funds required will reduce the risk.	R	2	2	4	Kirsty Nutton / Dawn G		Open
LUF-RI-010	07/08/23	Difficulty in recruitment across the programme for key roles to deliver the projects	R	3	4	12	Development of a resources plan to understand the whole complement of staff/resources required from which a recruitment plan to be created.	Recruiting the right people could still pose a risk which will be difficult to mitigate	R	2	3	6	Penny Sharp / Pranali Parikh		Open
LUF-RI-011	07/08/23	Lack of resilience and resource in team impacts ability to deliver programme of works	R	3	4	12	Oversight and project managers with required skills and experience employed to ensure smooth running of all aspects of projects and programme. Additional resource being secured on a permanent basis to provide oversight and day to day management as a full time fixed term post.	Staff turnover could still be an issue and this risk is still present.	R	1	2	2	Ingrid Hooley / Lee Byrne		Open
LUF-RI-012	07/08/23	Change in political outlook/aspiration within each organisation has the potential to dramatically impact the programme or works and desired outputs.	R	2	3	6	LUF Exec board has clearly defined TORs which should manage how the political aspirations of each organisation impact the deliverability of each others programme. Internal work ongoing through relevant governance processes which should minimise any changes to political leadership should they arise.	Member turnover could still be an issue and this risk is still present.	R	1	2	2	Penny Sharp / Pranali Parikh		Open
LUF-RI-013	07/08/23	This is also the case should political leadership across both MBC and RCC have a disagreement in regards to the programme which is not able to be easily mitigated against due to its political nature.	R	2	3	6	LUF Exec board has clearly defined TORs which should manage how the political aspirations of each organisation impact the deliverability of each others programme. Internal work ongoing through relevant governance processes which should minimise any changes to political leadership should they arise.	Members could still operate outside of the agreed ToR and issues could arise.	R	1	2	2	Penny Sharp / Pranali Parikh		Open
LUF-RI-014	11/08/23	Failure for Planning permission to be given across all projects in the programme	R	2	5	10	Work closely with RCC and MBC planning departments to get as much advice as possible to make the applications successful	Decisions by planning committees could still not provide the outcome required	R	2	5	10	Ingrid Hooley / Lee Byrne		Open
LUF-RI-015	11/08/23	Potential for negativity / reputational impact on the work being carried out as part of the LUF programme	R	2	3	6	Proactive comms planning and stakeholder engagement will help with taking the public through the delivery process for the LUF programme	Risk of negative response from the public if there are issues with the programme	R	1	3	3	Penny Sharp / Pranali Parikh		Open

LUF-RI-016	11/08/23	Securing assurance of payments from S151 officer to ensure payment in a timely manner from RCC to MBC	R	1	4	4	Clarity around the information required and accuracy of the data submitted as part of the DLUHC return will ensure a smooth payment process	Potential for change in reporting requirements from DLUHC	R	1	2	2	Penny Sharp	Open
LUF-RI-017	11/08/23	Impact of constituency boundary changes to Melton and Rutland	R	3	2	6	Risk to be monitored	-	R	3	2	6	Penny Sharp / Pranali Parikh	Open
LUF-RI-018	11/08/23	Change in national Government policy or approach to LUF	R	2	4	8	Risk to be monitored	-	R	2	4	8	Penny Sharp / Pranali Parikh	Open

Programme Name: LUF

Actions

Last Reviewed: 2023

Any actions that have been captured across the various meetings taking place

ID	Date Raised	Workstream	Action Description	Owner	Due Date	Response	Status

NB - Actions at a programme level will be recorded in the LUF Exec Programme Board Meeting or the LUF Delivery Board Meeting

Programme Name: LUF

Decisions

Last Reviewed: 25 Jul 2023

ID	Decision Description	Location	Decision Date	Importance
LUF-D-001	Increase the term of the programme to 2025/2026 (still to be confirmed)	Meeting with DLUHC	25/07/23	High
LUF-D-002	Back-to-back agreement has been developed and signed			High
LUF-D-003	RCC and MBC have agreed to the MOU with DLUHC		20/03/23	High
LUF-D-004	MBC Council agreed to accept the LUF monies	MBC Council Meeting	23/03/23	High
LUF-D-005	RCC Council agreed to accept the LUF monies	RCC Council Meeting	27/06/23	High

Programme Name: LUF

Dependencies

Last Reviewed: 04 Aug 2023

ID	Date Raised	Dependency Description	Projects Impacted	Actions	Comments	Importance
LUF-DEP-001	04/08/23	Confirmation of Site Preference for Mobihub & Meditech Centre	Mobihub / Meditech	Look at the broader implications linked to the wider LUF Delivery Board to lead use of the site – growing into a mini-health masterplan		High
LUF-DEP-002	04/08/23	Agreement of MoU with BEIS	Mobihub / Meditech	RIBA 2 Checklist to be confirmed	Key aspect of the overall programme management approach	Low
LUF-DEP-003	04/08/23	SoS decision on RMH Land usage	Mobihub / Meditech	Work with Alex Baker	PS/IH/LB/PP to work with MPs	High
LUF-DEP-004	04/08/23	Agree Operational Relationship with LPT	Mobihub / Meditech	Partnership MoU with health bodies	IH/PS to liaise with Jo Clinton/Steve	Medium
LUF-DEP-005	04/08/23	Achievement of Planning Permission and Letting of Build Tender	Mobihub / Meditech	Successful planning application(s)	Chosen delivery body to lead on this with input from IH	High
LUF-DEP-006	04/08/23	Agreement of operational routes and consistency with LTP	Mobihub	Confirm that the two routes set out in the application are the ones we intend to run with and enter into a dialogue with Melton and Leicestershire as core partners	AC to lead	High
LUF-DEP-007	04/08/23	Operating Agreement with Leicestershire CC	Mobihub	Negotiate with Leicestershire CC	PS to lead	Medium
LUF-DEP-008	04/08/23	Asset Review	Cultural Review	Revisit the nature and focus of the investment taking account of the asset review process	PS to lead with RC input	High